

Metropolitan Chicago Synod, ELCA

Fiscal Year 2010

Volunteer Expense Voucher

(Council, Team, Committee, Strategy, Other)

I herewith submit my authorized expenses as listed below:

| (Committee or Task Force) | (Activity) | (Date) |
|---------------------------|------------|--------|
|---------------------------|------------|--------|

Individual or Vendor: _____
(Please Type or Print)

Mail To (if different): _____
(Please Type or Print)

Address: _____
(Street or P.O. Box)

| (City) | (State) | (Zip Code) |
|--------|---------|------------|
|--------|---------|------------|

Auto Mileage _____ miles at 14 cents per mile \$ _____

Tolls, Parking, etc. _____ \$ _____

Other Transportation _____ \$ _____

Food Purchases _____ \$ _____

Other Expenses
(Specify) _____ \$ _____

_____ \$ _____

_____ \$ _____

Total Expenses \$ _____

Approval (if necessary) _____

*** Note - This voucher will be returned for any expenses totaling more than \$50.00, if receipts are not attached.**

**Remit to: Steven Homberg
Metropolitan Chicago Synod
1420 W. Dickens Avenue
Chicago, IL 60614-3004**