



Metropolitan Chicago Synod
Evangelical Lutheran Church in America
 God's work. Our hands.

**Application for Extension of
 "ON LEAVE FROM CALL STATUS"**

Name:

Address: (include city, state, and ZIP code)

Is this a new address? **Yes** **No**

E-mail address:

Is this a new e-mail address? **Yes** **No**

Cell phone:

Roster:

Clergy

Lay Professional

Home phone:

Date of Ordination/Consecration/Commissioning:

First time applying for extension

Second time applying for extension

Effective date of On Leave from Call status:

Congregation/agency where you last served under call:

Address: (include city, state, and ZIP code)

Beginning and ending dates of service:

to

Last day of active ministry in the congregation/agency:

Continue to next page

Name

Congregation of membership:

Address: (include city, state, and ZIP code)

Are you currently available for call?

Yes No

Do you have a current Rostered Leader Profile on file with the synod office?

Yes No

In the past year, have you been or are you now involved in a call process?

Yes No

If yes, what has been the result?

If you are not currently available for call, what are your plans for being available for a call in the future?

When do you see this availability beginning (give date):

What are your abilities and willingness to provide ministry services at the direction of the bishop while on leave from call:

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How do you see an extension of your leave as consistent with the ministry and mission needs of the synod?

What have you learned about your call, your faith, or yourself while on leave?

What challenges/frustrations have you experienced while on leave from call?

Describe your plans for continuing education in the coming year (list areas of study and reasons):

What is your involvement in your congregation?

What is your current involvement on the synod/conference level?

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What particular circumstances support an exception to the three-year limitation of your leave?

In what ways will continuing your leave contribute to the mission and ministry of the ELCA?

Date submitted: **Signature:**

If submitting this application via e-mail, your typed name will serve as confirmation that you are the applicant submitting this request.

PROCESS FOR EXTENDING ON LEAVE FROM CALL STATUS BEYOND THREE YEARS:

- (1) Review ELCA "On Leave from Call" guidelines (link at bottom of page).
- (2) Complete and submit application for extension.
- (3) Application is reviewed by bishop then Bishop's Advisory Group.
- (4) Advisory group may request an interview with applicant.
- (5) Advisory group makes recommendation to Synod Council; Synod Council makes recommendation to Conference of Bishops.

Please forward all required documents to:

Mary Richardson, Executive Assistant to the Bishop
Metropolitan Chicago Synod
1420 W. Dickens Avenue
Chicago, Illinois 60614-3004

OR you may e-mail the form as an attachment to the synod office to mrichardson@mcselca.org.

Please review ELCA guidelines for On Leave from Call status available on the synod webpage at www.mcselca.org/congregation/admin/forms/index.php.